Pakistani Nationals (residents of Mianwali) are invited for **Walk-In Test/Interview** against vacancies of UNCHR funded project; for a period of 06 months (extendable if required); ‘to update the data of PoR (Proof of Registration) cardholders Afghan Refugees’:

| **Post** | **Qualification** | **Location** | **Test Date & Time** | **Interview Date & Time** |
| --- | --- | --- | --- | --- |
| **Site Manager**Age: 35 Years(1x position) | Masters (2 x Years) / Bachelors (4 x Years) in Business Administration from HEC Recognized University+2x years’ experience of office managementshall be preferred | Mianwali | 04-Jun-2023(Sunday)08:30 AM – 12:00 PM | 04-Jun-2023(Sunday)02:00 PM – 05:00 PM |
| **Interpreter**Age: 33 Years(1x position) | Intermediate & 3x months Basic Computer Certificate+Proficiency in Urdu, Pashto, Farsi, Dari and any other Afghan language |  | 02-Jun-2023(Friday)08:30 AM – 12:30 PM |
| **Security Guard**Age: 45 Years(3x positions) | Middle/Matric & 5x years relevant experience Ex-Servicemen shall be preferred |  | 03-Jun-2023(Saturday)08:30 AM – 12:00 PM |

**Test Venue:** NADRA Registration Centre, 1-Sunbal House, Civil Lines, Mianwali

**Interview Venue:** Zonal Office NADRA, 1-Sunbal House, Civil Lines, Mianwali

**Terms and Conditions:**

1. Candidates from respective District shall be preferred.

2. Interested candidates must bring their Original Documents i.e. Personal, Educational & Professional.

3. A candidate can appear for test or interview against one position only.

4. 05 years’ age relaxation already included in maximum age.

5. Posting request to other Project / Site will not be entertained unless the Management requires it.

6. Candidates shortlisted after the Test (for mentioned positions) shall be interviewed.

7. No TA/DA will be admissible.

8. Females / Transgenders & differently – abled people are encouraged to apply.

**Note: Positions are for a specific Project; therefore, selected staff shall be laid-off upon completion of Project. This Contract shall not confer any entitlement of regular / contractual employment in NTL or NADRA.**

**Human Resource Section**

**Regional Head Office NADRA, 6-Gulshan Avenue, Link PAF Road, Sargodha.**

**Ph. 048-3725112**